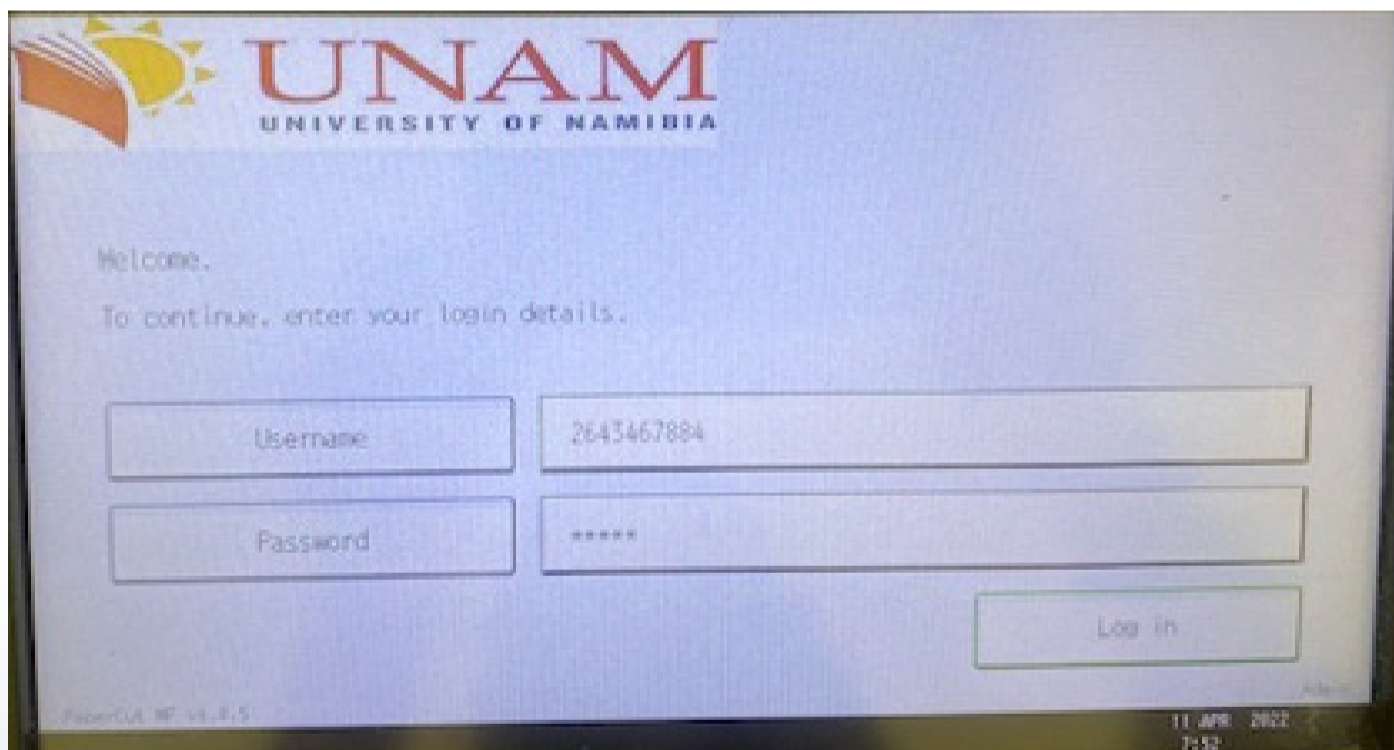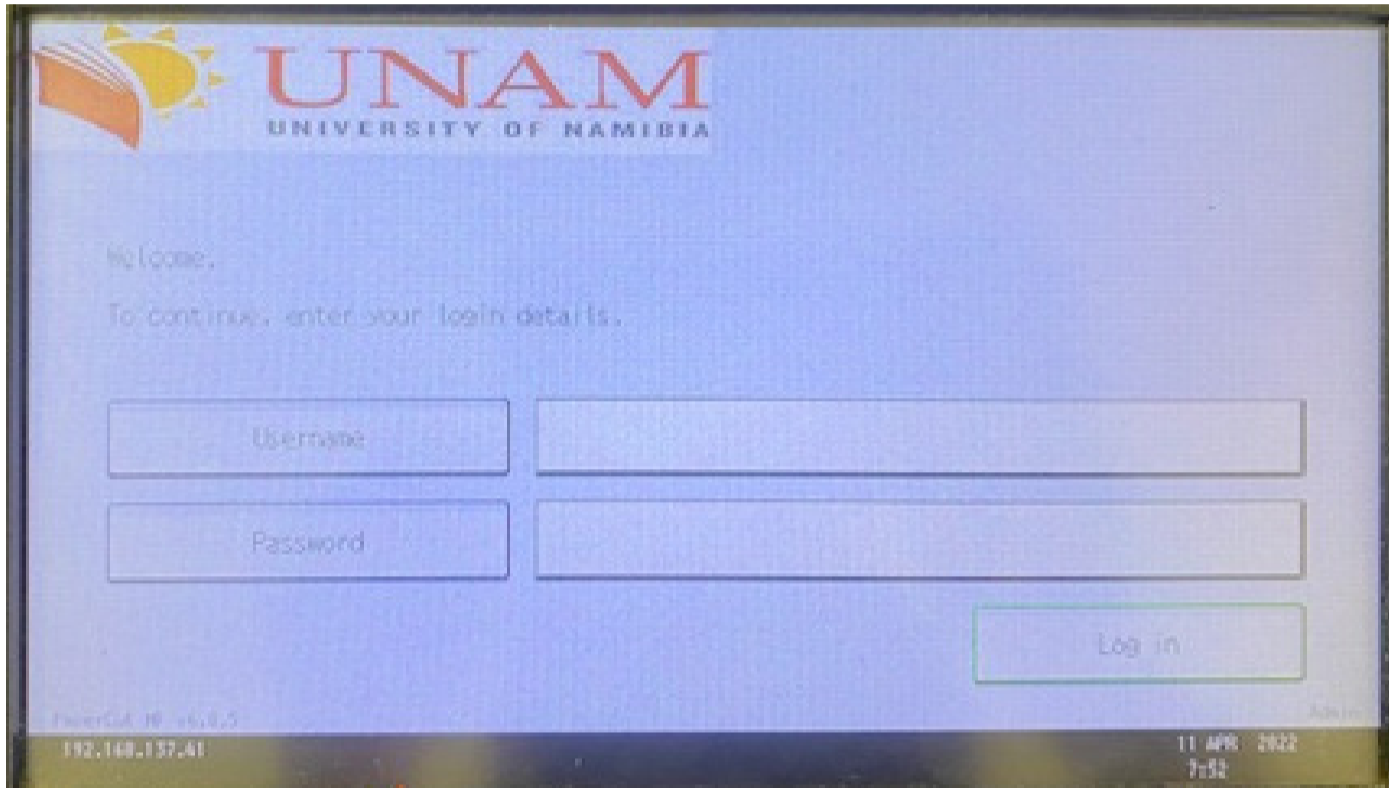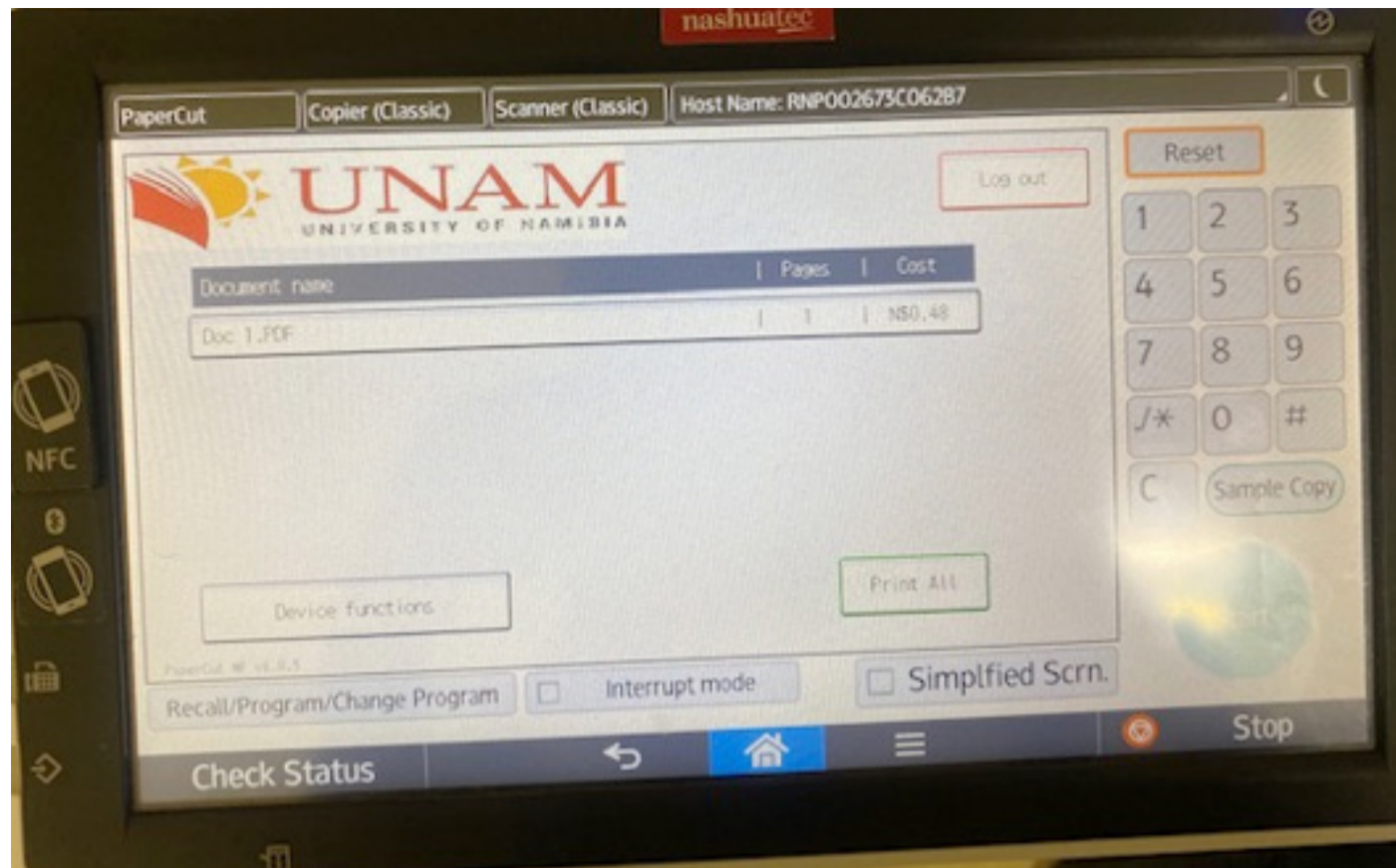## Making Copies from Nashua Printers

Step 1: Log in to the printer machine with your Student number and Password

Step 2: Select "Device Functions" to give you option to make Copies

Step 3: Click on the Copy Button and indicate the number of copies you need

Logout

Copy

No. of copies

Step 4: Press "OK" Button and press Start Copying

Start Scan

Step 5: Press Logout Button, Select Papercut and press Logout from the Screen

Logout

Papercut